

CHECKLIST BOX – for draft report only		
Date and time report submitted:		
Appendices How Many?	Yes 1	Date 17/06/16
Exempt What paragraph ?	No	Date 17/06/16
Referred to Finance Comments received Comments incorporated Report agreed	Yes Yes Yes Yes	Date 24/05/16 25/05/16
Referred to Legal Comments received Comments incorporated Report agreed	Yes Yes Yes Yes	Date 24/05/16 01/06/16
Referred to ICT Comments received Comments incorporated Report agreed	No	Date
Consulted Cabinet Member/Chairman of Committee	Yes	
Are there any background papers	No	
Has an Equalities Impact Assessment been carried out?	No	
Have any Health & Safety or Environmental Protection Act issues or Sustainability Implications been addressed?	Yes/No/N/A	None identified

SUBJECT:	Car Parking in Great Missenden
REPORT OF:	<i>Councillor Michael Smith</i>
RESPONSIBLE OFFICER	Chris Marchant Head of Environment
REPORT AUTHOR	<i>Julie Rushton, ext. 6877 jrushton@chiltern.gov.uk</i>
WARD/S AFFECTED	<i>Great Missenden</i>

1. Purpose of Report

- 1.1 To provide Members with options for consideration to change the existing tariffs and parking restrictions in Great Missenden. This affects two car parks; Link Road and Buryfield.

2. Recommendations

- 2.1 Members consider the introduction of an additional tariff on the aforementioned car parks.
- 2.2 That if Item 2.1 a) and 2.1 b) above are agreed the Head of Legal Services be authorised to publish the necessary Legal Notice proposing to make the Amendment Order
- 2.3 That if no valid objections are received the Director of Services be authorised to make and publicise the Amendment Order as drafted
- 2.4 That if valid objections are received, the Director of Services be authorised to deal with any such objections after consultation with the Portfolio Holder and to make and publicise the Amendment Order with or without modifications as appropriate.

3. Content of the Report

- 3.1 The demand for parking in Great Missenden has considerably increased. The result of which is that motorists wishing to park to visit the local amenities are struggling to find available parking space. The crux of the problem is that car parking space is taken up by commuters who park all day and therefore reduce the turnover of spaces, thus limiting the availability.
- 3.2 The two council car parks have a total of 114 parking spaces, 5 of which are disabled bays. The tariffs range from one hour free to £3.50 for over 4 hours. Specific information for each car park is provided in Table 1.

Table 1

Spaces	Disabled Bays	Car Park	Tariffs	Sun. B/ Hol	Short/Long Stay
39	2	Buryfield	1 hr free 2 hr-£1.20 3 hr-£1.80 4 hr-£2.40 Over 4 hr-£3.50	foc	LS
75	2	Link Road	1 hr 60p 2 hr-£1.20 3 hr-£1.80 4 hr-£2.40 Over 4 hr-£3.50	foc	LS

- 3.3 Great Missenden Train Station is approximately three minutes' walk from the council car parks. The daily parking tariff at the station is £6.50 peak time. This is a difference of £3 per day compared to the Council's daily tariff.
- 3.4 Based on recent ticket purchases on Link Road car park where all parking is chargeable, the highest number of sales in any one band is long stay at 34%. This represents one third of the parking spaces on the car park. In addition to the daily sales there are a number of permits holders which increase the long stay daily ratio to 45%.
- 3.5 A survey of Link Road and Buryfield car parks in April 2016 show that the occupancy level on Link Road is in excess of 95% on most days; Buryfield is slightly less at 80%, although on some days the occupancy levels rise to 97%. These figures increase during school holidays.

4. Options

- 4.1 To address the parking problems in Great Missenden Members are asked to consider an additional tariff band of 9 hours. Details of which are set out in Table 2.

Table 2

From	Charges
Buryfield	1 hr free 2 hr-£1.20 3 hr-£1.80 4 hr-£2.40 Over 4 hr-£3.50
Link Road	1 hr 60p 2 hr-£1.20 3 hr-£1.80 4 hr-£2.40 Over 4 hr-£3.50
To	
Buryfield	1 hr free 2 hr-£1.20 3 hr-£1.80 4 hr-£2.40 9 hr-£3.50 Over 9 hr-£6.00
Link Road	1 hr 60p 2 hr-£1.20 3 hr-£1.80 4 hr-£2.40 9 hr-£3.50 Over 9 hr-£6.00

A tariff of over 9 hours priced at 50p below the train station parking charge enables local workers to continue paying the current long stay parking fee of £3.50 whilst deterring some commuters without removing this income stream altogether

5. Consultation

- 5.1 Discussions have taken place with ward councillors, Great Missenden Parish Council, and Great Missenden Village Association Committee. All are in favour of an additional tariff band.

5.2 The report has been circulated for internal circulation. No concerns were raised.

6. Legal Implications

6.1 Changing the tariff band structure requires an amendment to the Off Street Parking Places Order. Appendix A sets out the process.

7. Financial Implications

7.1 Costs associated with the recommendations can be seen in Table 3. Also provided is the expected additional income should the recommendations be implemented.

Table 3

Description	Cost
Legal costs (including advertising)	£3,500
Configure pay and display machines	£240
Tariff boards & signage	£953
Additional Income forecast	£10,000

8. Links to Council Policy Objectives

8.1 This matter contributes to the Council's aim to deliver value for money services that are driven by customer and community needs.

9. Next Step

9.1 If Members approve the recommendations the Off Street Parking Places Order will need to be amended to reflect the changes.

Appendix A

Amendment to Off Street Parking Places Order

- Environment PAG
- Cabinet
- Cabinet Minutes
- Prepare Notice of Proposal (NoP)
- NoP sign off by Legal
- NoP to local press
- Advertise NoP- 21 days

No Objections

- Place order for pay and display machine / RingGo configuration
- Place order for tariff board upgrade
- Place order for lineage (if applicable)
- Amend the Order and prepare Notice of Making (NoM)
- NoM sign off by Legal
- NoM to local press
- Advertise NoM - 21 days
- **Implement**

Objections

- Objections considered by the Director of Services following consultation with the Portfolio Holder
- Place order for pay and display machine / RingGo configuration
- Place order for tariff board upgrade
- Place order for lineage (if applicable)
- Amend the Order and prepare Notice of Making (NoM)
- NoM sign off by Legal
- NoM to local press
- Advertise NoM - 21 days
- **Implement**